

03 July 2013

Overview and Scrutiny Committee

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 11th July 2013 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Minutes (Pages 5 - 10)**

To confirm as a correct record the minutes of the Overview and Scrutiny Committee meeting held on 8 April 2013 (enclosed)

3. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

5. **Executive Cabinet (Pages 11 - 22)**

To consider the enclosed minutes of the Executive Cabinet meeting held on 20 June 2013

6. **Annual Scrutiny Reporting Back Report 2012/13 (Pages 23 - 32)**

To consider the report of the Chair and Vice Chair of Overview and Scrutiny Committee in 2012/13 (enclosed)

7. **Council Services - How we impact on the Health of Our Citizens**

The Head of Health, Environment and Neighbourhoods will give a presentation at the meeting.

8. **Overview and Scrutiny Performance Panel 2013/14**

To appoint the membership for the Overview and Scrutiny Performance Panel 2013/14

9. **Overview and Scrutiny Review for Allotments - Monitoring Report (Pages 33 - 38)**

Report of the Director of People and Places (enclosed)

10. **Overview and Scrutiny Task Group - Select Move**

An update will be provided at the meeting.

11. **Overview and Scrutiny Work Programme 2013/14 (Pages 39 - 40)**

To consider the Overview and Scrutiny Work Plan 2013/14 (enclosed)

12. **Notice of Executive Decisions (Pages 41 - 50)**

To receive and consider the Notice of Executive Decisions published on 2 July 2013 (enclosed)

13. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



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Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Steve Holgate (Chair), Mark Perks (Vice-Chair) and Julia Berry, Doreen Dickinson, Graham Dunn, Robert Finnamore, Hasina Khan, Keith Iddon, Roy Lees, Marion Lowe, Mick Muncaster, Geoffrey Russell, Rosie Russell and Kim Snape for attendance.
2. Agenda and reports to Gary Hall (Chief Executive), Lesley-Ann Fenton (Director of Partnerships, Planning and Policy), Jamie Carson (Director of People and Places), Carol Russell (Democratic Services Manager) and Dianne Scambler (Democratic and Member Services Officer) for attendance.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk

PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.